# Graduate Tips for Getting The Job You Want in the Software Industry

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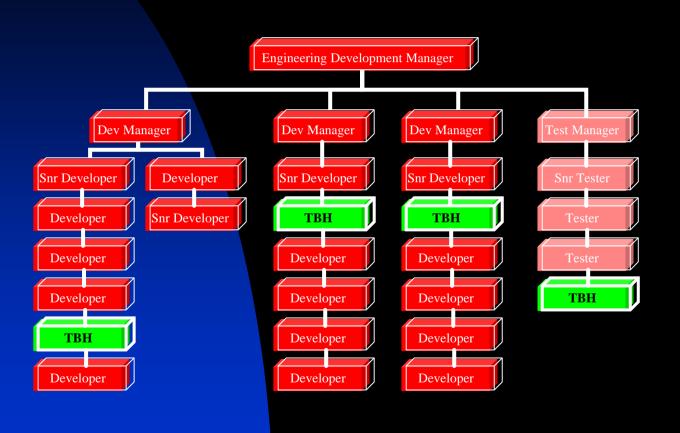
K. Grabe

# **Overview**

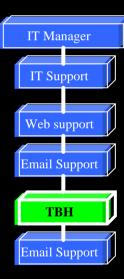
- How the company creates the job
- What types of jobs are there?
- Your CV
- Your Interview:
  - Personnel & the Hiring manager
  - Tips
  - What are they looking for??
- Things to watch out for.

# Jobs Available

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# Types Of Jobs

- Software Development
  - Software Developer/Engineer/Programmer
  - Requirements
  - Software Test Developer
  - (Software Tester)
  - ◆ IT Support
  - System Administration
- Manufacturing
  - Test Engineer
  - IT Support
  - Shop Floor Control
  - DBA

# Which Job?

- What subjects are you good at?
  - Your Strengths/Weaknesses
- What subjects are you interested in?
- (what subjects do you hate!?)
- What is important to you?
- Long term ambitions?

# Your CV

- See Student Advisory guidelines.
- The objective of a CV:
  - Get called for an interview
  - ◆ Talking point for the interview
- The Only objective of an interview:
  - ◆ Is to get a job offer

# The Interview

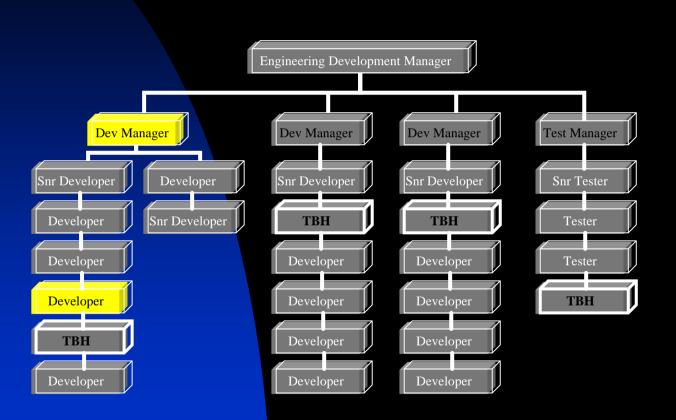
- Bring:
  - Your CV and application form
  - ◆ List of questions, if you have any.
  - ◆ Final Project (& relevant 3<sup>rd</sup> year stuff)
  - Note pad
- Think Positive:
  - ◆ You are well qualified!

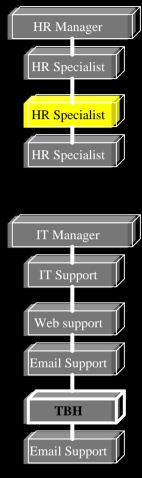
# The interview What are they looking for?

- Are you 'Normal'?
  - ◆ Ability work in a team ('fit in')
  - Ability to communicate
- Are you competent?
- Are you interested?

People involved in your Interview

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# People at Your Interview

- HR Person (personnel dept)
  - ◆ To see if you're normal!
- Development Manager
  - Your future boss
  - ◆ This person makes the decision
- Engineer
  - A future colleague

# Typical Interview Format

- 'Ice Breaking' to relax you (& themselves!)
- Company background
- Your CV
  - Your Degree: Subjects, results.
  - Project
  - ◆ Your questions but also a chance for YOU to make any positive points that may have been left out.
- Optional:
  - Office/Factory/Lab Tour:
    - Look interested, ask questions!!
    - ⋆ No negative comments!

#### Some Questions...

- Why do you want the job?
- Do you want the job?
- What problems did you encounter in your project?
- Where do you see your strengths (& weakness)
- Tell us about yourself
- How do you think you'll adapt to working here?
- Would you work well in a team?
- You got a pass in your overall result were you happy with the result?
- Why did you do badly in <pick a subject>?
- What was your best subject?
- Do you have a PC at home?
- How do you operate under pressure?
- Give an example of something innovative you did
- How did you project manage your project
- Why should we hire you?
- What do you look for in a job?
- How long would you stay with us?
- What do you think of CIT? (no destructive criticism!)

#### Some Technical Questions...

- What are: Polymorphism, Encapsulation, Overloading, Overriding.
- What is the difference between an object and a class.
- When would you use global/local (or class, automatic) variables?
- Describe how the switch statement works.

12/3/02

# Not the Interview

- The following situations are outside of the interview BUT you should be careful what you say/do:
  - 'Company tour' after the interview
  - Company receptionist, security etc.
  - CIT company presentations (Milkround)
  - Job Fairs
  - Recruitment agencies treat them like you would the company.

#### Do's

- 'Dress up' for the interview it shows interest
- Give it your best shot, even if you're not that interested in the company.
- Backup up answers with an example(s)
- Determine who you'll be reporting to
- If there is more than one job going in a company try to understand which job is best for you. Try not to express a preference at this stage.
- Ask about career development e.g. training.
- Find out about the company (web, someone working there)

### Don'ts

- Criticize others for something that went wrong (your lecturer(!), colleagues in your 3<sup>rd</sup> yr project, your boss during placement etc.)
- Don't mention \$alary at the interview. If asked simply say 'whatever the going rate is'. Get an offer first, then negotiate if you are unhappy.
- Don't Volunteer any irrelevant personal information
- Don't Say you're broke and desperately need a job
- Do Not sign more that one job contract!
- Don't ask 'what are the travel prospects'
- Don't try to 'pull the wool' over interviewer's eyes
  - (In general don't bulls\*\*t, you'll get caught out)

# Tips

- If you need to explain something negative use 'we/us' or 'the group'
- Explaining something positive use 'l'.
- If asked about your weakness then pick one that is an over-use of a strength
- If asked about something that went wrong pick an example where you managed to save the situation and you learned from the experience so that you would not make that mistake again

### Resources

- Student Advisory Service
  - ◆ F. Block Room F1.1 studentadvice@cit.ie
  - ♦ www.cit.ie Services & Facilities
- www.ucc.ie/careers